

03/05/2004 16 : 20

In response to your letter dated February 4, 2004 regarding the Amended April Monthly Report (3/1/03-3/31/03), please note that the Committee is filing an amendment to show the correct itemized total for Schedule A supporting Line 11(c). The original filing had shown three contributions that we intended to show a description memo and they were filed as memo entries.

You have also asked the committee to explain our procedures in obtaining full name, mailing address, occupation and employer for each donor whose aggregate contributions exceed \$200 in a calendar year. The Committee follows Commission guidelines by including a clear and conspicuous request for the information with each solicitation. There is also an explanation of the law. If the donor does not provide the information a letter is sent within 30 days from the Treasurer explaining the law and asking for the information a second time. This letter contains no new solicitations. A pre-stamped, pre-addressed envelope is provided for the donor. If information is received, the Committee files the new information along with our next regularly scheduled report.

Payments from federal candidates for goods and/or services are charged as direct pass throughs of normal and usual charges incurred by the Committee with no discount or mark-up by the Committee.

Disbursements itemized with the purpose "production" and "thank you postage and production" are directly related to the Committee's generic communications and are not made on behalf of any specifically identified federal candidate(s).

Please contact me if you have any questions.